

## Credit Transfer Form

**Note:** Applicants for Credit Transfer must complete the Credit Transfer / national recognition application form, attach an original (or certified copy) of an Award or Statement of Attainment and submit the application to the office. See Credit Transfer / National Recognition / RPL Policy and Procedure. You need to show an original/ certified copy of your certificates/transcripts to gain a Credit Transfer.

Course: .....			
First Name: .....		Last Name: .....	
Ph (Home): .....		Ph (Work): ..... Mobile: .....	
Date of Birth: .....		Email: ..... Gender: Male [ ] Female [ ]	

Please detail the Units you wish to apply for a Credit Transfer (please photocopy this application if you need more space to record units)

Unit Code	Unit Name	RTO No. and Name	Date Achieved	Granted (for office use only)
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Version	V2.0	Document Name	Credit Transfer Form
RTO Code.	46300	RTO Name	Vocational Augment Training (VAT)
CRICOS Code.	04305F	Page number	1



Student signatures.....Date.....

Credit Transfer has been granted on the units as ticked above (*PI record reasons for units un-ticked and communicate to student*)

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Training Manager Signature .....Date.....



Version	V2.0	Document Name	Credit Transfer Form
RTO Code.	46300	RTO Name	Vocational Augment Training (VAT)
CRICOS Code.	04305F	Page number	2